



**Academic Appeal Form**

**For qualifications awarded by OSAC International College and Pearson**

This form should be submitted to the Academic or Student Support Manager within 3 working days after you have been notified of your results. Please ensure that all supporting documentation (for example, medical certificates or letters) is attached to this form.

1. Student's Information	
Name:	
Contact Number and Email:	
Programme:	Module:

Please state your reasons for your academic appeal:

Student's Signature:	Date of Appeal:

**Note:**

- *The appeal will be reviewed by the Academic Manager and forwarded to the Examination Board if there are grounds for an appeal.*
- *The decision of the Examination Board is final*
- *The grade of a module may be higher, lower or the same as the original grade.*
- *The Academic Department will inform you of the outcome within 21 working days.*

Outcome of the appeal:	Accepted / Rejected
If the appeal was rejected, please state the reason(s) why it was rejected.	



Are there changes to the original award decision?	Yes / No
If yes, please specify the changes that have been made:	
Name and Signature:	
Date:	